

Erasmus + "Skilling ECO-VET" Project ERASMUS-EDU-2022-CB-VET Project ID 101092440

Deliverable 1.2 5 Advisory group meeting reports

'This publication was co-funded by the European Union. Its contents are the sole responsibility of the Project Consortium and do not necessarily reflect the views of the European Union.'





Deliverable introduction

This deliverable presents the series of Advisory Group Meetings held within the framework of the *Skilling Eco-VET* project, an Erasmus+ Capacity Building initiative aimed at strengthening public and private VET ecosystems in Ghana and Senegal. The Advisory Groups serve as participatory consultation bodies that bring together VET providers, NGOs, training centres, business development actors, and experts from Europe and Africa to guide the project's technical work, promote coordination, and ensure that activities respond to real needs and contexts.

Throughout the project, Advisory Group Meetings have provided a structured space for dialogue, collective analysis, and co-design. They contribute to ensuring that project interventions—ranging from the development of competency-based training, to the reinforcement of VET–labour market linkages, to the promotion of innovative employment schemes and project evaluation mechanisms—are aligned with the project's overarching objectives: improving employability, enhancing institutional capacities, promoting modern and inclusive pedagogical approaches, and supporting the transition of VET to emerging labour market opportunities.

This document compiles the minutes of Advisory Group Meetings organised between 2023 and 2025. Each meeting report reflects the discussions held, decisions taken, and next steps agreed upon by partners. Together, they provide evidence of the participatory and collaborative nature of the project, and contribute to the transparency, accountability, and quality assurance of the implementation process.







Skilling ECO-VET Project Advisory Group Meeting

Focus: prevention of irregular migration

Online

19 of June 2023 1:00 PM CET



MINUTE

Attendees:

Total number: 12 participants

VIS: Carlotta Nanni

VIS GHANA: Silvia Tizzi, James Wood

VIS SENEGAL: Irene Bartoli

CNOS-FAP: Ivan Toscano, Benedetta Cassarini

MUNDUS: Clara Badenes Torres

GIS: Paul Gana, Priscilla Yawson

BOK Africa Concern: Benson Osei-Savio Boateng, Francisca Kyeremaa, Rabby Atiedzi

Time	Description of Sessions	Partner
1:00 - 1:05 pm	Welcome Address	
	Carlotta opened the session by welcoming everyone and making formal introduction.	Carlotta Nanni- VIS
1:05 - 1:15 pm	Presentation of the Agenda	
•	1. Presentation of the project by Carlotta Nanni (VIS)	Clara
	2. The expertise of each participant in the sector of migration	Badenes
	awareness by VIS Ghana, VIS Senegal, BOK Africa Concern, GIS	Torres -
	3. Training content proposal: target groups, outline and	MUNDUS
	methodology by Clara Badenes Torres	



	 4. Competency profiling: Identifying knowledge and skills that the trainers will need (learning objectives) by Clara Badenes Torres 5. Existing supportive documents to learn more about migration awareness by all the participants 6. Conclusion by VIS 	Insieme, per un mondo p
1:15 – 1:30	The project framework ➤ The project objectives, results, working packages and target group were presented	Carlotta Nanni- VIS
1:30 – 1:50	Introduction roundtable GIS: provide people with awareness about the risks of irregular migration and about safe migration/ the process of passport acquisition. They underlined the importance of identifying the underlined causes (i.e. unemployment, poverty, poor education and ignorance) and also of putting effective boarding control mechanisms (need of vehicles) BOK Africa Concern: often migrating is the only option, migration is a complex phenomenon that needs a complex solution to be addressed. Potential migrants do not make difference between irregular and regular migration, for them the only existing concept is migration. It is important to involve community leaders in awareness activities (even the ones at informal level) and the extended family. Emigrate again is easier for people who have already emigrated and returned. VIS Ghana: VIS carried on awareness activities on the risks of irregular migration since 2016 with STOP TRATTA. Advances training have been conducted for community leaders and animators. A photo exhibit on the risks of irregular migration and on successful stories of people who decided to stay have been realized. VIS Senegal: VIS has been working with returnees: training sessions have been conducted to develop their capacities to be reinserted into the society.	
1:50 - 2:10 pm	Presentation on training content proposal: target groups, outline and methodology Mundus presented an outline of the training modules. This included the description of the task, the target groups, the indicators that will be used to assess the quality of the modules, the methodology that will be followed, assessment methods, and a suggested first draft of the contents. After this, a discussion was opened on this proposed outline.	Clara Badenes Torres - MUNDUS

2:10 - 2:40 pm **Discussion:** ➤ Benedetta proposed to do a self-evaluation instead of the pre and post training test and to measure the effectiveness of the training through awareness activities to be done in one year after the training. > Silvia proposed to divide the target group in 2 different groups according to the level of knowledge/ awareness on the topic. She added that the potential migrants think that if they afford the travel to Europe, they will die or they will survive, they don't consider the option to survive and to be traumatized for life. There should be awareness on that as well. ➤ Ivan underlined that we need to focus on what are the learning outcomes and what is the profile of the beneficiaries. Some of the learning objectives can be: To raise awareness To improve communication • To promote school-to-work transition • To change the approach to education despite the different ➤ Silvia added that, awareness/knowledge there are transversal needs common to all the beneficiaries. Some areas to be dealt on by the training are: • Expectations on the travel (and violation of human rights) • Opportunities in the local communities • Career guidance • Importance of communication (which is transversal to all the topics) ➤ James Wood mentioned the importance of taking into account gender issues: women are not going to easily open up about their traumatic experience also because of the stigma that society will give them. We need to include not only

	communication skills but also counselling skills/background.	T I
	James also mentioned the need for trainers to be able to	Insieme, per un mondo pos
	engage returnees as they might be reluctant to tell their story,	
	so this type of 'counseling' skills will also be needed for this.	
	Finally, information on how to get a passport, and how to go	
	through 'legal channels' need to be included in the training.	
	➤ Benedetta mentioned that it can be necessary to define some	
	concepts (e.g. trafficking, smuggling, violation of human rights).	
	 Silvia outlined the importance to provide facts (how many people die at sea every year, etc), experiences, real stories. 	
	Paul mentioned that GIS uses MEDIA and the RADIO to do	
	awareness on the risk of irregular migration. He added that	
	leaving the country is a process, takes time, and potential migrants should be aware of that.	
	➤ Ivan outlined that there will be follow-up trainings, the ones	
	that will be implemented in the WP4 for students, migrants,	
	potential migrants, returnees. This will be one of the main	
	indicators of the success of this first training.	
2:40- 2:50 pm	Next Steps:	
	Step 1: Clara will revise the training program/outline with all the	Clara
	contributions of today and it will be presented in the next meeting that will be held in 3 weeks, the week between the 10 and 15 of July.	Badenes Torres -
	Step 2: Carlotta will prepare the minute and share it with the	MUNDUS
	participants together with the link to the drive where to upload all the	
	available material on the topic.	
2:50 -3:00 pm	Final remarks and Closing	Carlotta
		Nanni- VIS





Skilling ECO-VET Project Advisory Group Meeting

Focus: Competency-based Approach

Online

20 of June 2023 12:00 PM CET



MINUTE

Attendees:

Total number: 13 participants

VIS: Carlotta Nanni VIS GHANA: Silvia Tizzi

CNOS-FAP: Benedetta Cassarini, Maria Grazia Cucci

ADAFO: Marie Brigitte Sambou

DBYN: George Tetteh Coffie, Isaac Opong, Father Eric Yessou Koffi

DB JSO: DB TVET Center Sunyani:Benedict Mensah
Father Patrick Soku

DB TVET Center Tatale: Father Cornelius Mnuoka, Tiborbei Jerry, Nbuigma Wisdom

Time	Description of Sessions	Partner
12:00 - 12:05	Welcome Address	
pm	 Carlotta opened the session by welcoming everyone and making formal introduction. 	Carlotta Nanni- VIS
12:05 - 12:15	Presentation of the Agenda	
pm	1. Presentation of the project by Carlotta Nanni (VIS)	Benedetta
	2. Introduction roundtable	Cassarini –
	3. Training content proposal: target groups, outline and learning	CNOS-FAP
	objectives/outcomes by Benedetta Cassarini	



	4. Existing supportive documents on CBA by all the participants5. Conclusion by CNOS-FAP	Insieme, per un mondo possibile
12:15 – 12:30	The project framework ➤ The project objectives, results, working packages and target group were presented	Carlotta Nanni- VIS
12:30 – 12:40	Introduction roundtable	All the participants
12:40 - 1:00	Presentation on training content proposal: target groups, outline and learning objectives/ outcomes	Benedetta Cassarini – CNOS-FAP
1:00 - 1:20 pm	 Discussion: Benedetta underlined the importance to avoid any duplication, as stated by EU Delegation during the project kick off meeting. For this reason, the first step is to collect all the existing material on the topic. Benedetta stated that it is necessary to understand the level of knowledge of the target group about CBA. The target group is TVET instructors from different TVET centers in Ghana (11 people) and Senegal (11 people). Benedict (the JSO) said that the director of Sunyani DB TVET center, Sunyani JSO and himself have already attended a capacity building path on CBA. For a training on CBA (basic level) he suggested to involve the instructors of Ashaiman TVET Center and Tatale TVET Center. The staff of Sunyani TVET center is more for an advanced training. 	All the participants





¹Skilling Eco-Vet

Advisory Group Meeting, focus on: Innovative employment scheme for women

7th November 2024



MINUTES

Attendees:

BRC: Patrick Asante

CNOS FAP: Bendetta Cassarini

LUOVI: Mari Kontturi

SSFS: Anne Diokh

VIS: Federica Farné

[&]quot;This publication was co-funded by the European Union. Its contents are the sole responsibility of VIS and the project partner and do not necessarily reflect the views of the European Union."





Objective of the meeting: the propose of the meeting was to identify how to develop in practice the milestone of developing and implementing an employment innovative scheme for women within the framework for the Work Package 4, and in particular the Milestone 13

Time	Description of Sessions
9.00 –	Welcome and presentation of the purpose of the working group
9.10	Federica from VIS opened the working group presenting conceptual framework of the Work Package 4 and the expected milestone and proposing to have a discussion about how to develop and implement the innovative employment scheme, looking forward precious ideas from the project partners.
9.10 - 9.50	Roundtable of brainstorming about the possible activities to be conducted in Ghana and Senegal to develop and implement an innovative employment scheme for women. The group agreed on the objective of the activities, meaning to offer to a large audience of young girls and women reliable information about all the opportunities they could have to access the market as entrepreneur.
9.50 – 10.00	According to the discussion, the next steps are the following; BRC will develop TdR for the activity and will share with DBYN; after that, the materials will be shared to SFSS to be adjusted to the context and translated in French.





¹Skilling Eco-Vet Advisory Group Meeting, focus on: Project Evaluation 26th November 2024



MINUTES

Attendees:

BRC: Patrick Asante

CNOS FAP: Bendetta Cassarini

DBYN: George Tetteh-Coffie

LUOVI: Mari Kontturi

MUNDUS: Clara Badenes

SSFS: Marie Brigitte, Anne Diokh

VIS: Gabriele Proietto, Federica Farne'

[&]quot;This publication was co-funded by the European Union. Its contents are the sole responsibility of VIS and the project partner and do not necessarily reflect the views of the European Union."





Objective of the meeting: the propose of the meeting was to identify how to conduct the evaluation of the project results and impact during the third year of the project, starting from January 2025 to October 2025 when the final meeting will be organized and the results of the evaluation should be share with all the partners and stakeholders involved.

Time	Description of Sessions
9.00	Welcome and presentation of the purpose of the working group
9.20	Federica from VIS opened the working group presenting M&E plan approved by the EU, presenting objectives, indicators and means of verification. After the presentation of the plan, together with the leader of each WP, the group has defined the modality of data collection and analysis planned for each work package.
9.20	WP1 Objective's indicator
-	% deliverables produced in time and in a participatory way
10.00	Questionnaire, final evaluation report
	VIS : to develop a questionnaire to be administer by April 2025 about the engagement and the participation both to the management system of the project and to the production of the deliverables.
	WP2 Objective's indicators
	Level of stakeholders' participation and engagement in the process
	Questionnaire
	LUOVI ; to develop a questionnaire to be administered after completing the 3 rd peer reviews rounds to evaluate the overall process participation, engagement as well as the learning process.
	WP3 Objective's indicator
	% performance improvement
	N° of changes in the curricula





N° students employed after 1 year

CNOS-FAP: questionnaire after each training session and further follow up and focus group discussion with JSO for their component

VIS in collaboration with **SFSS and DBYN**: to develop and administer questionnaire to be former students from 2023, 2024 and 2025 school years;

Remains unmeasured and/or unachieved the changes in the curricula

WP4 Objective's indicators

% performance improvement

N° of students employed after 1 year

DBYN and SFSS: questionnaires after the training sessions

VIS in collaboration with **SFSS and DBYN**: to develop and administer questionnaire to be former students from 2023, 2024 and 2025 school years;

WP5 Objective's indicators

Project logo, brochure and website are developped

N° of engagements per post and total [shares, likes, comments]

APEM and **other consultancy firm** involved in Senegal for communication to be involved in the measurement





Skilling Eco-Vet Advisory Group Meeting

1st October 2025



MINUTES

Attendees:

BRC: Asante Patrick

DBTA: Jean Nshimiyimana

DBYN: Benedict Mesah, Isaac Oppong

MUNDUS: Enrique Romeo Melero

SFSS: Anne Diokh

VIS: Costanza Steinbah, Federica Farnè'

<u>Objective of the meeting:</u> Discuss the organization of the Final Conference

Description of Sessions





① 10:00 - 10:15 | Participants

- **BRC**: Asante Patrick
- **DBTA**: Ms. Nancy Ndung'n and Fr. Maximus Okoro
- DBYN: Benedict Mesah, Fr. Sony + princiapls (2 tvet) -> TBC
- MUNDUS: Enrique Romeo Melero
- SFSS: Anne Diokh, Fr. Jérémie, Fr. Romeo Salami, 3 principals + 3 JSO
- VIS: Federica Farnè and Costanza Steinbach (TBC)
- CNOS-FAP: Benedetta Cassinari e Ivan Toscano
- **LUOVI**: Mari Konutturi and Jussi Kaiander

Reminder: The list of participants should be **confirmed by the 17**th **October 2025**

10:15 - 10:55 | Agenda Brainstorming

★ 25th November: **Thematic Working Group** – Side Event to the Final Conference

This event will be organized by VIS. The thematic is the mechanism of follow-up of former students to evaluate the employment conditions.

★ 26th November: Final Conference

This event will be organized by all partners. Each partner will have around 30 minutes sessions to share one best practice from the Project. VIS will coordinate the session and present a closure session of the project

- BRC: women entrepreneurship or soft skill training
- DBTA: online toolkit
- DBYN: TBD
 MUNDUS: TBD
 SFSS: TBD
 CNOS-FAP: TBD
 LUOVI: TBD
- Reminder: The list of topics should be **defined by the 17th October 2025**
- Reminder: The ppt should be shared by 7th November 2025
- ★ 27th November: Field Visit to TVET center in Thiès and in Dakar

Two TVET involved in the project will be visited thanks to the logistic support of the partner SFSS





① 10:55 - 11:15 | Logistic Information

The estimated per person cost will be shared with the following communication by email. Each partner will be responsible for their own expenditures.

Aeroport transfer to and from city to DSS: 60.000 XOF

Night + breakfast (per 1): 25.000 XOF

• Lunch (per 1): 9.000 XOF

• Dinner (per 1): 9.000 XOF

Coffee break (per 1): 2.500 XOF

★ Each partner must verify its budget available for covering the expenses of the Final Conference and reach out to VIS in case of major issues or concern by the 20th October.

- Suggested date of Arrival in Dakar: 24th November
- ◆ Suggested date of Departure from Dakar: 28th November
- Reminder: Share your flight details and ticket by 7th November 2025